

Graduate Committee Meeting Minutes

Friday, February 2, 2024 at 11:00 a.m.

<https://ufl.zoom.us/j/97865181758?pwd=aGhheTg2QU00a2xsTk9zMFRjRTRFdz09>

I. Call to Order

Goodman called the meeting to order at 11:01 a.m.

II. Approval of Minutes from November 29th meeting

Walsh-Childers made a motion to approve the minutes. Hutchens seconded and the committee approved.

III. Grad Division Updates

Goodman provided staffing updates occurring in the Grad Division.

Goodman provided updates on Visitation Day: 14 invitations were sent out; all 14 accepted (12 in person and 2 remote)

IV. Online Web Design Degree Plan Proposal

Kropp presented background information on the need to update the degree plan for the online web design program. Kropp proposed two of the programming courses and replacing them with electives in the degree plan. Hutchens made a motion to approve the changes. Coffey seconded and the committee approved.

V. Mass Comm Minor

Goodman presented proposed language for policies and procedures for Mass Comm minors. The topic was opened for discussion; Goodman will present a final version of the policy for vote in a future meeting.

VI. Tracking GA Assignments

Goodman proposed a plan for tracking graduate assistant assignments to make the assignment process more efficient. After discussion, committee suggested best practice of 2 semester as sole instructor and 2 semesters as research assistant. Changes will proceed.

VII. Adjourn

Coche made a motion to adjourn the meeting at 11:55 a.m. Walsh-Childers seconded, and the committee approved.

In Attendance: Goodman, Chen, Coche, Coffey, Feng, Hmielowski, Hutchens, Kropp, Spiker, Walsh-Childers, Olinick, Patterson, Dukes, Holloway, Reid