

Graduate Faculty Meeting Minutes

Thursday, April 27, 2023 at 9:00 a.m.

Gannett Auditorium

I. Call to Order

Goodman called the meeting to order at 9:06 a.m.

II. Approval of Minutes from December 8, 2022 meeting

Hutchens made a motion to approve the minutes from the previous meeting. McAdams seconded and the faculty approved.

III. Spring 2023 Degree List

Nall made a motion to approve the degree list. Calienes seconded and the faculty approved.

IV. Updated Probation/Suspension Policy

Goodman provided background for the need to update the policy and highlighted the specific changes to the language. A motion was on the floor from the Graduate Committee. Coche seconded the motion and the faculty approved.

V. Qualifying Exam policy for illness during written exams

A motion was on the floor from the Graduate Committee. Hutchens seconded and, after discussion, the faculty approved.

"In the event a student becomes ill or incapacitated during their qualifying examination and cannot continue, the student must immediately contact The Grad Division exam administrator (Kimberly Dukes). The examination will be immediately suspended, and the student will reschedule the exam for a later date. The committee member who wrote the question(s) for the part that was suspended will submit a new set of questions to the graduate division to ensure integrity of the process. If the student's illness or incapacitation impacts the 10-day timeline, the ADGS can expand the timeline."

VI. Qualifying Exam policy for late submission of written exams

A motion was on the floor from the Graduate Committee. Kiouis seconded and, after discussion, the faculty approved.

"Any student who turns in their exam late will automatically fail their qualifying exams. They will have to wait an additional semester to re-take the exams. In extenuating circumstances, students may petition the Graduate Committee. When the student is eligible to re-take

qualifying exams, the Associate Dean of Graduate Studies in consultation with the student's committee will decide on the process of re-taking the exam(s)."

VII. Permanent course number requests for recurring MMC 6936 courses

A motion was on the floor from the Graduate Committee. Lee seconded and, after discussion, the faculty approved.

- a. Media Psychology
- b. Survey Research Methods
- c. Computational Methods
- d. Computer Mediated Communication
- e. Academic Writing
- f. Critical and Cultural Studies
- g. Risk Communication
- h. Human-Machine Communication

VIII. Remote Defense Policy

A motion was on the floor from the Graduate Committee. Coche seconded and, after discussion, the faculty approved.

"The student and the chair or co-chair are required to be in the same physical location. All other committee members, including the external, can participate via advanced communication technology. If there is an extreme extenuating circumstance that prevents the chair or co-chair from being able to be in the same physical location, another CJC committee member must be in the same physical location as the student. Any additional situations will be considered by petition to the Associate Dean of Graduate Studies."

IX. Professional Master's Degree Plan Changes

Calienes presented the suggested updates to the degree plan. A motion was on the floor from the Graduate Committee. Kember seconded and the faculty approved.

X. Information Items

Goodman provided the following updates and information items:

- Public Defense Policy and Zoom requirements
 - If all committee members are meeting in person, no Zoom link is required.
 - If a Zoom link is required or requested, the Zoom link must be created by Grad Division staff.
 - No defense recordings are allowed.
- Doctoral admissions update for Fall 2023 cohort.
- Information on how the doctoral admissions process is conducted.

- Comparisons of doctoral program statistics with peer institutions.
- Staff updates: Division of Graduate Studies is currently in the process of hiring a new administrative assistant and will soon be posting the admissions officer position. Also, a call will be sent to faculty soon for a new Graduate Coordinator for the R/T Customizable Track.

XI. New Business

No new business was conducted.

XII. Adjourn

At motion to adjourn was made by Hutchens at 9:57 a.m. The motion was seconded by Coche and approved by the faculty.

In Attendance:

Goodman, Dukes, Kalyanaraman, Holloway, Tripp, Babanikos, Cox, Nah, Xu, Freeman, Lee, Shin, Coffey, Ostroff, Grant, Nall, Johnson, Coche, Feng, Chen, Fernandes, Hutchens, K. Windels, D. Windels, Kember, Calienes, McAdams, Lewis, Kiouisis, Wells, Kropp, Brown, DiStaso, Spiker, Hmielowski, Hernandez, Morton, Moon, Wagner, Men, Chu