

# Graduate Committee Meeting Minutes

Wednesday, September 20, 2023 at 1:00 p.m.

<https://ufl.zoom.us/j/91383215760?pwd=WC9wYWgwcUpFc05SUFhaQUxxdjBmZz09&from=addon>

I. Call to Order

Goodman called the meeting to order at 1:01 p.m.

II. Approval of Minutes from September 6 and September 13 meetings

Walsh-Childers made a motion to approve the minutes from both meetings. Hutchens seconded, and the committee approved.

III. Grant Writing as a requirement

DiStaso presented a proposal to modify the grant writing course to a research overview course. Goodman adds that this course would be required during the first semester of enrollment. After discussion, it was decided that DiStaso and Goodman will continue to develop the course proposal and return to the committee with a course syllabus in a future meeting.

IV. JD in lieu of MA for Ph.D. applicants

Walsh-Childers made a motion to consider applicants who have a JD but no masters degree on a case-by-case basis. Motion approved.

V. Initial Chair Assignments

During interviews with applicants who chose not to attend UF, Goodman discovered that students were concerned about being assigned an initial chair upon admission. Goodman proposes changing the title to “temporary advisor” upon admission based on comparisons with peer institutions. After discussion, the committee approved.

VI. Exit Survey

Goodman proposes making exit survey part of graduation requirements. Committee approved.

VII. New Business

- Grad Faculty meeting will be held around midpoint of the term to vote on new grad faculty members as well as policy votes put forward by Grad Committee thus far.

- Coffey recommends a reminder for faculty to review handbooks, particularly in new faculty training, etc. Coffey also mentions considering co-chair requirements for thesis committees. Walsh-Childers adds that faculty need to be informed of what the capstone process includes.
- Goodman is researching options for a new name for the Research/Theory Customizable track.

VIII. Adjourn

Meeting adjourned at 1:49 p.m.

In Attendance: Goodman, Holloway, Dukes, Walsh-Childers, Spiker, Calienes, Hutchens, Kropp, Chen, DiStaso, Feng, Hmielowski, Coche, Patterson, Coffey