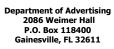




ADV4941 - Advanced Advertising Internship Application

Must complete ALL items

STUDENT INFORMATION				
Last Name:	First:		UF ID #:	
UFL Email Address:		Phone #:		
Mailing Address:			Apt #:	
City:	State:		Zip:	
Overall GPA: (2.5 required) Total a	accrued credit h	OURS: (60 credits re	equired or petition department)	
Grade earned in following (3) courses: ENC 3252:	M	AR 3023: A	DV 3008:	
List one additional course relevant to this internship:		Grade in th	is course:	
INTERNSHIP INFORMATION				
Semester/Academic Year of Internship: Fall Spring Summer C (ADV4941 is not offered during Summer A or Summer B sessions) Academic Year: (e.g. 2023, 2024, etc.)				
Credit Hours (1-3) 1 credit = 65 hours of work 1 (65 hrs) 2 (130 hrs) 3 (195 hrs) Program: UF Campus Program Only take online (UFO) classes Only take online (UFO) classes				
Company Name:		Supervisor's Name:		
Business Address:		Supervisor's Email:		
City, State, & Zip:		Supervisor's Phone:		
Number of Weeks: Hours Per Week:		Total Hours of Internship: (no less than requested credit hours above)		
Start Date: End Date:		Primary Work Location: in person remote		
Internship is: Unpaid Paid Amount \$ per hour: per week:		Elective Credit: Elective option may sign up for 1, 2, or 3 credits.		
Have you completed an Yes If yes, with what organization or company? internship for credit before? No		Immersion Credit: Immersion option must sign up for 3 credits and fulfill weekly hour minimums (see Policies & Procedures)		
APPLICATION PACKET INFORMATION (type or write your initials each box)				
I have read the Internship Policies & Procedures for ADV 4941 and completed the quiz.				
I have completed the Internship Description & Job Duties page & signed the Letter of Acknowledgement.				
I am submitting ONE PDF FILE that includes my APPLICATION and a signed/dated LETTER OF ACCEPTANCE				
from my supervisor that signifies my acceptance as an intern and explains my advertising related responsibilities.				
DEPARTMENT USE ONLY				
Application is Complete (application page, internship description & job duties, letter of acknowlegement, quiz, and signed letter from supervisor on company letterhead). Yes No				
Approved by faculty supervisor:		Approved Denied (If denied, reasons will be shared with student)	Date:	
Registered in ADV. office by:			Date:	





ADV4941 Application Description of Advertising Related Job Duties

Must complete ALL items

Provide a description of your internship and advertising related job duties:		
Why does this qualify for an Advanced Internship and not a standard ADV	4940 internship?	
Print Full Name:	UF ID #:	

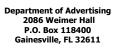
Department of Advertising 2086 Weimer Hall P.O. Box 118400 Gainesville, FL 32611



ADV4941 Application Letter of Acknowledgment of Course Policies & Procedures

Must complete ALL items

Acknowlegdement			
This document and my signature below certifies that I have read Procedures and understand all course requirements for ADV 494 Internship.			
I understand that my internship will not be approved until the Department of Advertising has received a signed letter from my supervisor on company letterhead signifying my acceptance as an intern with the company and explaining my responsibilities as an advertising student.			
I acknowledge that my lack of familiarity or understanding of course requirements is an unacceptable reason for not completing the requirements properly or not meeting the assigned deadline.			
Print Full Name:	UF ID #:		
Signature (Sign using pen or Adobe sign tool):	Date:		
UFL E-mail Address:			





ADV4941 Application Quiz on Course Policies & Procedures

Check all answers. Must score 100% to be approved.

Check ONE box (or circle the letter) that represents the best answer for each question			
 1. How many hours of service at my internship are required for e semester? a. 15 b. 25 c. 45 d. 65 	ach credit hour enrolled this		
I can change the number of credit hours I'm enrolled in after ra. Trueb. False	my internship begins.		
 3. Which statement correctly describes the only type of internship that will be approved? a. Work at a full-time company or organization that has been in business for a least one year, with all internship work occurring under direct supervision of someone with professional advertising experience. b. Work for a new startup company or organization (tech or other) c. Work for other students d. Work for my current (pre-internship) employer 			
 4. The total number of hours worked each week at my internship will appear on Canvas as a percentage out of 40 (the maximum hours allowed to work each week). For example, if I work 10 hours, a 10/40 will be entered into Canvas. This 10/40 represents the "total number of hours worked that week," it does NOT represent "a grade percentage." a. True b. False 			
 5. I am responsible for assuring that the Department of Advertising has the correct email address on file for my internship supervisor, and that my supervisor has completed the end-of-semester evaluation by the deadline. a. True b. False 			
Print Full Name:	UF ID #:		
Signature (Sign using pen or Adobe sign tool):	Date:		
DEPARTMENT USE ONLY	Score:		