

Minutes from Curriculum and Teaching Committee Meeting
Thursday, March 8, 2023 at 2:00 pm
Via Zoom

Those present: James Babanikos (chair), Huan Chen, Myiah Hutchens, David Ostroff, Eric Esterline, Ted Spiker, Dan Windels, Judy Hunter, Evan Kropp (guest)

Announcements/Updates

- Emails went out for the Senior Assessment to both students and faculty this past week. Babanikos said that he added the chairs' names as Teachers in the Canvas Self-Assessment course for each major, and it was also stipulated that the associate chairs be added as well so they have access to the assessment and the results. Babanikos also reminded the chairs that if they want to change any of your major-specific questions, now's the time to do it!
- Decision day was February 24 at 6:00 pm. Many students and parents are expected to visit here during spring break, as UF's spring breaks aligns with that of many counties this year. The PATH Office will have advisors and JCAs ready to meet them.
- UFO clarified what they meant by the UF Online Faculty Coordinator position. It's actually analogous to a new "lecturer" position for the department, wherein the person would teach one or two UFO classes per semester as well as oversee the department's UFO program. They would be paid as much as a typical 12-month lecturer is paid in that department. UFO would cover both salary and fringe benefits. There are currently two such positions at UF – one in Mathematics where the UFO Faculty Coordinator makes a base salary of \$70,000 per year, and another in Computer Science where they make \$103,000 per year.

Discussion Items

- **UF Online Course Review timeline**
 - o The timeline for the review of courses has been completed and emailed over to the Center for Teaching Excellence. The discussion at today's meeting focused on making sure we pay the adjunct instructors to do the evaluation, since that involves many hours of their time. UFO said that they will pay their instructors \$1,000 for each evaluation, and the committee thinks it's important for the adjunct instructors teaching online courses for on-campus students should also be compensated \$1,000. Babanikos was going to propose that to the dean and the college's director of finance.
- **Faculty Credentials Excel spreadsheet**
 - o The first step of this process of this Faculty Credential "Triathlon" for SACSCOC Reaffirmation – identifying what courses or course sections are taught by what

instructors – was due on March 15th, but I’m happy to say that the CJC has already completed and submitted this information. The second part involves specifying the credentials that instructors have that make them eligible to teach these courses. That’s due on March 30th. The department chairs as well as the Associate Dean for Graduate Studies and the Executive Director of the CJC Online MA programs said that they will easily meet that deadline.

- **Quest 2 classes after post Summer 2024**

- Professor Michael Weigold will be retiring in a year, and he teaches a Quest 2 course titled “Happiness” that many students take and that largely satisfies our commitment to the university that we will be providing 3% of the Quest 2 seats per semester. This means that we need to think about developing a couple of classes that will pick up the slack and will allow the CJC to meet its obligation to the university. Courses like Visual Literacy or how to combat misinformation are two that came to mind.

The meeting ended at 3:40 pm. Minutes submitted by James Babanikos.