

Minutes from Curriculum and Teaching Committee Meeting
Thursday, December 15, 2022 at 3:00 pm
Via Zoom

Those present: James Babanikos (chair), Huan Chen, Ann Searight Christiano, Harrison Hove, Myiah Hutchens, David Ostroff, Ted Spiker, Dan Windels, Judy Hunter

Announcements/Updates

- **Religious holiday policy:** Assembly exams on holidays are a problem... UF will send out a religious holiday announcement at the beginning and end of each semester to advise faculty about coming holidays so they will not hold exams on those days. Faculty should accommodate students' concerns about observing religious holidays.
- **Minimum Canvas Use policy:** All courses delivered through any means (face-to-face, online, etc.) will be required to use the Canvas learning management system for at least the following purposes: Distributing and storing the course syllabus, along with any syllabus updates, and maintaining or communicating student grades. The only exceptions are courses set up as individual academic experiences such as directed independent study, supervised research, supervised teaching, and thesis or dissertation credits.
- Students with honor code violation for a class should get an initial grade of I or N for the course.
- **From UF Online:**
 - o No instructor should be teaching a UF Online course who only has a Bachelor's degree... unless that instructor has had a long and storied professional career.
 - o Faculty to student ratio went up from 29 to 31, which is a concern for ratings. Keep the section number lower than 30 students. UF Online has the money to hire more instructors to make this happen.

Discussion Items

- The Committee discussed the applicants for the various 2022-23 faculty/advisor awards and emailed the committee chair with their choices. The chair added up the votes and the winners were:
- Teacher of the Year: Kasey Windels
- Faculty Mentor of the Year: Eric Esterline

- Professional Advisor of the Year: Allicia Bolen
- Adjunct Instructor of the Year: Robert Padovano

The meeting ended at 3:35 pm. Minutes submitted by James Babanikos.