

CJC Faculty Senate Meeting
Agenda for September 16, 2022

Zoom meeting link: <https://ufl.zoom.us/j/97388719129>

Attending: Barnett, Bradberry, Fisher, Hernandez, Kiouisis, Morton (presiding), Nall, Roberts Zawahry

Morton called the meeting to order at 9:38 AM.

Morton presented the meeting minutes from 9/2 and asked for a motion to approve. Nall made a motion to approve; Bradberry seconded. The body voted to approve the minutes.

Spring election review

The senate reviewed the spring committee election. Joanna Hernandez as the vice chair was appointed as the chair of the election committee for the coming year. Morton asked for reflections on the process for the spring election and what might have been improved.

Fisher noted that the efficiency was better than in previous years of coordination.

Nall suggested that participation might be improved by incentivizing the faculty toward greater participation with a stronger push toward bringing understanding to shared governance. He proposed that the Senate help new faculty understand their service requirements to refresh the faculty's engagement and understanding about their role in the shared governance process.

Kiouisis suggested that codifying and standardizing the process for replacing individuals on the committees sooner in the year could help smooth out the elections process by the end of the academic year.

Zawahry expressed that the representation to the department chairs and the leadership throughout the process added to the efficiency of the process.

Bradberry said it was helpful for the election committee chair to come to the department meetings, but it was challenging to get people assigned. She suggested that starting earlier helped, but did not know how to get past the general lack of responsiveness from some faculty.

Morton asked for ideas on this issue and suggest that we remind the faculty where their service fits on their CVs and annual performance review. She also suggested reaching out to individuals personally could be a strategy for encouraging people to engaged. She also suggested identifying "good start" committees for new faculty members.

Election committee formation

Morton asked for election subcommittee volunteers to work on present year's election. Nall, Fisher, Roberts, Kiousis, and Morton volunteered to be part of the subcommittee.

Hernandez asked about the timeline for getting started. Morton suggested starting the process before the end of fall semester. Kiousis suggested starting in January to give people time to be on their current committees before making new assignments. Morton suggested the reviewing the committee assignment grid as a start for identifying who is finishing their term and where new assignments are needed.

CJC safety and security follow-up

Morton read an email from Randy Wright following up on the Senate discussion of building safety and security at the 9/2 meeting. In the email, Wright noted that his team followed up on the Senate's suggestion that the door hardware in first-floor classrooms were capable of being locked from the inside as a security measure in case of an active shooter event.

Senate administered administrator evaluation procedures

Morton noted that the Senate implements administrator evaluations every three years. Bradbery reviewed the College of Business' procedures for conducting administrator evaluations. Morton asked for a topline. Bradbery summarized the purpose of the review was to follow up on a survey gauging attitudes toward the administrator evaluations. Warrington COB was suggested for best practices review. Bradbery suggested presenting a summary the findings from the survey and a comprehensive report on Warrington's procedure at the next meeting. She suggested the information would be a springboard for discussion and determining next steps for recommendations.

Plan for committee chair invitations

Morton explained her intent to invite college committee chairs in to discuss the issues that they are addressing. The intent is to build stronger bridges between the Senate and the college committees. Morton noted that college committees were in process of meeting for the first time and identifying the different chairs. She saw the meetings as an opportunity to understand how the committees will serve the faculty. In the coming meetings, each committee chair will be invited to brief the Senate on goals and issues that they will work on this year. Nall expressed that he appreciated hearing from committees in the upcoming year. Kiousis agreed to send another reminder to the faculty. He suggested that the Senate might also think about the issues that the committees might undertake. Barnett reflected on the COVID environment's influence pausing planned activities for a committee on which she served. Nall also suggested that connecting the dots between the work of the committees and the work that needs to be done to impact the faculty.

New business

Roberts shared his experience with a classroom space in the Women's Gym. He noted that compared to Weimer's classrooms, the Women's Gym classroom was much more conducive to

teaching film. He raised the concern that it may be time to start a conversation about a new construction for the College. Kiouisis suggested the administration is aware of the limitations of the building and that it is an advancement priority for the next capital campaign.

Barnett added the issue of “right course in right classroom.” She shared information about searching a map of classrooms across campus to better match the class and the classroom. Nall added that when the technology is not conducive to the classroom, as in the case when the existence of plugs or the positioning of outlets, can be limiting to the teaching mission. Temperature regulation in the classroom is also important. Barnett suggest plug trees as a solution to the latter circumstance. Kiouisis suggest Nall work with his chair to make this happen.

Roberts made a motion to adjourn. Bradbery seconded. The meeting was adjourned at 10:35AM.