

CJC International Committee
09/09/2022
Meeting Minutes

1. Welcome / Introductions

All members were present

- Admin representative: James Babanikos
- Faculty representatives: Roxane Coche, Pat Ford, Norm Lewis, Kasey Windels
- Student representatives: Alexia Bérenger, Noura Ibrahim, Ernest Makata, Manuel Tuñez

Also present: Coche's graduate assistant Hadeel Alhaddadeh and Center of Public Interest Communications' Jack Barry.

2. Discussion of committee mission

Coche presented committee mission as written in CJC's constitution. Decision was made to move on to action items as the ones proposed by the 2021-2022 internationalization task force all fell within the mission.

3. Consideration of action items:

Different motions to approve action items for the year were made and voted upon during the meeting. All five passed unanimously. Lewis argued for structuring our thought process along the lines of two types of objectives—external and internal.

- Create a CJC strategy for MOUs (external)

Babanikos suggested to leverage the connections professors already have around the world, so the first step would be to identify these connections.

- Survey faculty and staff regarding their international activities and what they hope to gain from the International Committee (internal)

Coche will share Google doc with preliminary questionnaire so everyone can help finalize it. Plan is to send out the survey in a couple of weeks.

- Make a plan to create a thorough benchmark of where the college stands regarding internationalization, which could be updated every year (internal)

Using teaching as an example, Ford explained he includes international aspects to his courses but doesn't know much about how others do it. Having a better-known benchmark would help the committee's strategies moving forward... all while being a worthwhile resource for faculty and staff. Survey is a good starting point, but an audit would give us more data.

Lewis suggested using the faculty's yearly self-evaluations as they include a question about internationalization. It was suggested that such a benchmark could also breed more international stories being shared by CJC. Babanikos emitted the idea of setting a goal of CJC highlighting an international person or activity at least twice a month.

Tuñez also suggested getting students' opinions, adding that using the registered student organizations with an international focus that have presence in our college might be a good starting point.

- Put together internal-to-CJC resources to guide people interested in signing MOUs with other institutions (internal but working toward a related external objective)

Makata pointed out the importance to have MOUs be between entities and not people to ensure long-standing active partnerships. Lewis highlighted the need to think *proactively* about whom to sign with. We should be able to bring something to our partner. Ford invited committee members to start thinking about the best ways to really create meaningful partnerships.

- Look into how faculty can have access to international calls for proposals earlier. Getting only three-four weeks to write a grant proposal is too short (internal)

Max Williams, CJC's Director of Research Administration, will join our next meeting to discuss this action item further.

4. Other business

Decision was made that future committee meetings will be recorded so any member who cannot attend can watch the recording.

5. Adjournment

There being no further business, the meeting was adjourned at 11:15 a.m.