Technology Committee
2021-2022 Reporter to College Faculty Senate

Members: Jodan Alpert (ADV), Jay Hmielowski (PUR), Harrison Hove (Chair, JOU), Brian Krieger (TAG), Mark Leeps (JOU), Jasmine McNealy (MPMT), and Josh Merrill (TAG).

The Technology Committee met three times during the academic year and worked through a time sensitive project that recommended classroom support begin providing services for CJC-controlled classrooms instead of TAG.

On September 2, 2021, the committee met and re-elected Hove as chair. Merrill introduced the classroom support service contract proposal that would involve Weimer 1074, 1078, 1090, 1098, 3020, and G030. The committee also discussed student access to 3rd floors faculty wing of Weimer. Due to Covid-19, doors to access faculty offices had been locked. Student access could be obtained by swiping a Gator1 card. Lastly, a new set and control room was in the process of being installed in the Innovation News Center.

On September 23, 2021, members met to better understand the three proposals related to classroom support. Merrill outlined three options:

Option 1 (High Control/Increased One-Time Upgrade Expense and Increased Annual Service Expense): CJC maintains booking control of all 15 classrooms and signs a service contract with UF's Classroom Support. CJC will be responsible for bringing all rooms up to the service equipment standard (roughly $57,000 with a 5 year lifecycle) as well as an annual service contract fee ($15,050).

Option 2 (Moderate Control/No Upgrade Expense and Moderate Annual Service Expense): CJC maintains booking control of 9 classrooms (1070, 2008, 2058, 3024, 3028, 3032, 3215, 3219, 3324) and signs a service contract with UF's Classroom Support. The remaining 6 classrooms (G030, 1074, 1078, 1090, 1098, 3020) the registrar would control, while allowing for CJC priority booking. The costs associated with the registrar maintained classrooms would fall to Classroom Support. Saving the CJC $5280 annually in service contracts and roughly $21,000 to bring the equipment up to service level. CJC would still have roughly $10,000/annually in classroom support expense but all classrooms would have UF Classroom Support service.

Option 3 (Total Control/Maximum CJC Expense-All Upgrade Expense and New Personnel Needed): CJC maintains all control over classroom booking. No service contract is signed with Classroom Support and all support falls to CJC IT. This would require an additional hire to cover the extended support hours (7am-10pm) and workload (roughly $80,000-90,000 with benefits).

The committee voted 2-1 for option 1. The lone nay vote supported option 2.

At this meeting, the committee also voted 3-0 to open student access to the 3rd floor faculty wing Monday to Friday 8am-5pm (reverting back to pre-pandemic operations).

On April 8th, the technology committee met to handle several requests the committee had received. The committee was asked to consider research software is needed that is not accessible and could offer group licenses. The committee tabled this item and recommends the research committee first determine what the software needs are of our researchers that are currently unmet first and then this committee can assist with licensing ideas. The committee discussed technology needs in Weimer 3032. This is a classroom overseen by UF classroom support. Merrill will see timeline for technology change and what technology will be swapped out. The technology committee recommended semesterly training on this equipment since it is not intuitive. The committee also suggested enlisting the help of CJC Communications staff to record job candidate presentations or similar needs. Lastly, the committee discussed a request for a new projector in Weimer 3324. Merrill agreed to meet with requesting faculty member to discuss needs.

Future business might include formalizing a training schedule for Weimer 3032 technology and an update on when this technology might be changed or modified by UF Classroom Support, and collaboration with the research committee on software needs and the possibility of group licenses.

Respectfully submitted on behalf of the committee,

Harrison Hove, chair
2021-2022 Technology Committee