

Minutes from Curriculum and Teaching Committee Meeting
Wednesday, March 2, 2022 at 11:00 am
Via Zoom

Those present: James Babanikos (chair), Moni Basu, Eric Esterline, Marcia DiStaso, Patrick Ford, Mariano German Coley, Robyn Goodman, Harrison Hove, Judy Hunter, David Ostroff, Ted Spiker

Announcements/Updates

From James Babanikos' one-on-one meeting with Angela Lindner:

- Attendance policy – 12-day rule:
 - Angela said she'll speak to the athletic advisors to have them carefully look over a student athlete's schedule long before the semester begins and have them make any changes then that may cause problems of the type that Robyn mentions above.
- Cheating on Honorlock and ProctorU
 - UF is actively looking to find a Testing Center, where students can go to and take the tests. That way, Honorlock and Proctor U will no longer be needed. However, this won't work for UFO students.
- Flagging students for honor code violations
 - To check whether a student or students have had an honor code violation, we can send the student(s)' UFID to Pamela (Pam) Malyk, Assistant Dean & Director of SCCR (Office of Student Conduct and Conflict Resolution) and she can easily and quickly check to see if they've had any honor code violations. Pam's email is pmalyk@ufl.edu
 - Judy sent an email to Aimee Peeple in the Office for Student Conduct regarding the lifting of holds after a conduct case was reviewed or resolved, and she was told that: "Thank you for your email. Our office is in the process of reevaluating the hold process. Additionally, the staff position in our office responsible for placing holds has been vacant since the beginning of the fall semester and we are in the process of hiring someone for that position."
- 4-year graduation rate for PaCE students?
 - The US News and world Report only looks at data from students who start in the Fall semester (not Summer B admits, not IA students, not PaCE students), but all

these students are also expected to finish in four years. None of these cohorts should feel like second class students!

- By August, Angela and Toby are hoping to have in place a process that sends an email to students telling them they've completed all their requirements for graduation, and are scheduled to graduate that semester. In other words, student won't have to apply for graduation in their graduating semester.
- 2-year- graduation rate for Transfer Students
 - Discussions are on-going... we'll know by the end of the spring semester.
- Can a professor's child take his/her course for credit?
 - She doesn't know! But promised to find out what the university policy was.

From the 3-1-2022 ACUA meeting:

- There are many resources available for faculty/staff wellness. The details can be found at the website: <https://wellness.hr.ufl.edu>. Please share with your faculty and staff.
- Gender-based scholarships or race-based scholarships... are not permitted! Get those down as soon as possible, or by March 22nd at the latest... and we can't advertise or have any links.
 - Apparently, the Knight Division is aware of this and they've been very carefully phrasing their scholarships!

Adding a class once the semester is well under way:

- How late in the semester should we allow students to add a class? Do we want to have any consistency within the CJC? Should we leave it up to the dept. chair and the individual professor?
- James Babanikos asked two other Associate Deans – Joe Spillane from CLAS and Chris Janelle from HHP this question:
 - “At the CJC, it's typically up to the professor, but it just seems to me that if a student adds a class four or five weeks into the semester, that really makes it difficult for the student to catch up and succeed – especially if it's a face-to-face class.”
- And this was their response:
 - Chris Janelle: “Apologies for the delayed response, James. No we do not have a strict deadline in HHP. We do, however require advisor approval and faculty permission to late add anything... In principle, I agree with your sentiment, but any broad sweeping policy it would be difficult to enforce given the many nuances that apply to individual students and courses.

- Joe Spillane: “Sorry for my own delayed reply. I agree—late adds get complicated, but ultimately if the instructor feels it can be done, then we don’t stop it. Too many variables to have one sweeping policy for sure.
- The CJC C & T Committee decided to leave it up to the dept. chair and individual professor to make that call.

Discussion Items

Rolling Out the Senior Learning assessment

- As was agreed upon in our February 2nd meeting, the students will have a two-week window to complete the assessment – Wednesday, March 16th – Wednesday, March 30th.
- Babanikos said that he made some adjustments to 5 of the 35 college-wide questions in the assessment to make them less confusing, and the department chairs were told that they could make any adjustments to the 15 questions that were major-specific, should they think that was necessary.

Evaluating “Immersion Experiences” classes

- The dean expressed interest in having the immersion Experiences classes evaluated by students so that there is some accountability, and to make sure that students are getting what they signed up for.
- There was considerable discussion on how to go about doing that. The classes are run like internships, so the standard students evaluations that are mandatory in most classes don’t quite fit.
- DiStaso said that The Agency has a climate survey, of sorts, that students take every semester, and perhaps we can get that and use it as a template to create something similar for the other Immersion Experiences.
- Harrison hove and James Babanikos said they would pursue that. The first step would be to get a copy of that Climate survey from PR instructor Nathalie Asorey.

The meeting ended at 11:53 am. Minutes submitted by James Babanikos.