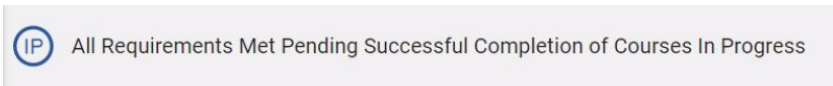


CJC GRADUATION CHECKLIST

1. Does the message below appear at the top of your degree audit?
- ONE.UF --> Academics --> Degree Audit
 - Contact your advisor ASAP if you do not see this message:



2. Do you have any "I" grades (Incompletes) on your transcript? If you do, please address the issue with your instructor.
3. Apply for graduation prior to the deadline. <https://catalog.ufl.edu/UGRD/dates-deadlines/>

ONE.UF → Student menu (top left) → Academics → Degree/Certificate Application → +Start a New Application

NOTE: DO NOT apply for graduation if you are walking out-of-term. You MUST apply for your degree in the semester in which you are actually completing all of your degree requirements.

4. If you qualify for high/highest honors, please check <https://www.jou.ufl.edu/current-students/current-undergraduate/current-academics/honorsguidelines/>. *Applications will not be accepted after the deadline.*
5. All commencement info can be found at <https://commencement.ufl.edu> (dates, UF graduation checklist, regalia info, etc.)
- Order your cap and gown on the Gator1 Central website. <https://www.bsd.ufl.edu/G1C/bookstore/graduation.asp>
 - Cap and gown questions? Contact the UF Bookstore at the Reitz Union (352-392-0194).
6. ***NEW* (spring and fall graduates only):** Complete the "CJC Senior Learning Assessment." This is a multiple-choice assessment tool that is designed to measure your breadth of general knowledge in your chosen major. It should take about 40 minutes to complete.
- The assessment does not count for a grade but is required for accreditation purposes.
 - Same 35 questions for all CJC students plus 15 that are specific to your major.
 - You have a couple of weeks to complete it (not applicable as noted above for summer graduates).
 - Shortly after the start of the semester, we will announce the date when the assessment becomes available.
7. ***NEW*** Look for information about our Gator-to-Gator Coaching Program! Connect with CJC alumni for invaluable career coaching!
- <https://www.jou.ufl.edu/home/about/careers-and-corporate-partnerships/gator-to-gator-coaching-program/>
- Take advantage of the opportunity to ask questions and receive advice on professional development and career opportunities.
 - Be connected to the CJC Gator Network!
8. One week before graduation: complete the graduation survey to receive your diploma!
- Complete **REQUIRED** surveys:
- One week before graduation: complete the UF graduation survey to receive your diploma!
 - i. ONE.UF → access Action Items → holds
 - ii. Click on the Graduation Survey link within the hold and follow the instructions.
 - College of Journalism and Communications Survey:
 - i. Link will be sent to your UFL email a few weeks before the semester ends.
 - ii. Complete the survey thoroughly, as the last questions will be used to remove your hold.
 - Exit counseling survey: required of any student who received a student loan(s) and/or Federal TEACH grant while attending UF: <http://www.fa.ufl.edu/directives/exit-counseling/>

Congratulations! Go Gators!