

**Minutes from Curriculum and Teaching Committee Meeting
Wednesday, March 3, 2021 at 11:00 am
Zoom Conference Call**

Those present: James Babanikos (chair), Moni Basu, Marcia DiStaso, Pat Ford, Robyn Goodman, Judy Hunter, David Ostroff, Ted Spiker

Announcements

- Babanikos shared some updates from the March 1st ACUA meeting:
 - PELL grant recipients.
 - federal law doesn't allow the university to share the names of Pell grant recipients' information, except with the Office of Admissions and Financial Aid.
 - Enrollment information.
 - 52,513 total applications
 - 15,220 total admits (3,248 for Summer B and 11,972 Fall)
 - Average gpa: 4.51
 - Average SAT: 1392
 - Average ACT: 31
 - Enrollment Goal: 6,400
 - Honors:
 - 1,549 admits
 - 700 Enrollment goal
 - Average gpa: 4.67
 - Average SAT: 1497
 - Average ACT: 34

Senior Examination

- As a pilot test, six ADV and five JOU students took the Senior Examination in the last couple of weeks, and the results were encouraging – the average test score was 84.5%.
- There were a few questions on the exam that most students missed, and those questions will be tweaked.
- The committee decided that students should have a two-week window to complete the Senior Examination – from Monday, March 22 – Monday, April 5th.
- In the next few days, an email will go out to all CJC faculty letting them know about the Senior Examination, so they can introduce the concept to the graduating seniors in their classes.
- In the next week or two, an email will go out to all graduating seniors explaining the

Senior Examination.

- Also, information on the Senior Examination will be shared by the Knight Division, and through social media.
- It was decided that the 17 TEL News graduating seniors will be exempt from having to do the Senior Examination because the News sequence has migrated to JOU, and these students are sort of stuck in the middle.

Rethinking the Classroom (Peer) Evaluations

- Because the faculty classroom evaluations are optional to include in the Tenure and Promotion packet, and because Associate Provost Chris Hass says that the Academic Personnel Board doesn't even look at them when evaluating the T & P packets at the university level, the committee decided that it may be a good idea for the College to rethink the ways classroom evaluations are conducted.
- Some of the ideas that came up in our discussion:
 - o Get rid of the quantitative part of the evaluations, and just keep the qualitative part (almost no one gives an instructor less than a 10!)
 - o Have one person do the evaluation, and not require three people to do so.
 - o Don't include the evaluations in the T & P packet, but only share them with the instructor and the instructor's chair.
 - o Make this more of a 'mentoring' process than an 'evaluative' one.
 - o Maybe it makes more sense to do a yearly visit to an assistant professor's classroom, rather than only the third year (for 3rd year review) and then when they go up for tenure/promotion.
 - o Also, it may make sense for the professor's mentor to be the one who does the evaluations, and maybe every second year to include another professor for a second opinion/perspective.
- It was also decided that we bring this up with the Faculty Welfare Committee, the T & P committee, and the Faculty Senate.

Handbook for Undergraduate TA's.

- The handbook has been updated is ready for circulation in the CJC.

The meeting ended at 11:40 am.

Minutes submitted by James Babanikos.