

2020-2021
Graduate FACULTY Meeting Minutes
Thursday, April 23, 2020
9:00 a.m. via Zoom

I. Call to order

Kelleher called the meeting to order at 9:00 a.m.

II. Approval of minutes from 1/28/2020

Hutchens moved to approve, the motion was seconded, and passed with no opposition.

A question was raised about the meeting being recorded. It was being recorded—it's a public meeting.

III. Awards

Kelleher listed the winners of the awards for graduate students/mentor. He was able to present the awards online at a video presentation held earlier.

- a. Julie Dodd Outstanding Graduate Student Teacher: Susanna Lee
- b. Outstanding Master's Student: Taylor Vasquez
- c. Graduate Student Research Award: April Cen Yue
- d. UF Doctoral Mentoring Award: Debbie Treise

Kelleher mentioned that in addition to the CJC Doctoral Mentoring award, Treise also won the full university doctoral mentoring award. CJC Faculty Awards will be announced later today.

IV. Approval of degree list and students graduating with distinction

The list was approved unanimously by the Graduate Committee and will be presented to the entire faculty at the meeting later today.

V. Progress report from task force on master's tracks

Kelleher reported that there is a fairly good framework in place and a lot of progress has been made, but there is still a lot of work to do. Two of the proposed changes have cleared graduate committee and were approved. The changes need to go through this body for approval before they can be forwarded for approval at the next stage.

- a. Action item: Change name of MMC 6973 to "Capstone Project" (from "Project in Lieu of Thesis")
For non-thesis supervisory committees, what we are now proposing to be called capstone projects, the task force recommended, and the graduate committee approved, a name change from project in lieu of thesis to capstone project for MMC 6973. The reasoning is that for the pro master's program there is no thesis involved so should not be "in lieu of." A motion was made to change the name of MMC 6973 project-in-lieu-of-thesis to capstone project, it was seconded and passed 45 to 0.
- b. Action item: Two-member supervisory committees for capstone projects (instead of requiring three members). Require one member to be graduate faculty?

This action item also went to the graduate committee and was approved to be forwarded to graduate faculty. What the task force and Graduate Committee are recommending is to have two supervisory committee members for each project. One thing not determined is if one of those members must be on graduate faculty.

After discussion, a **motion** was made by Calienes to allow two-member supervisory committees for capstone projects, with at least the chair a graduate faculty member. The motion was seconded and passed 41 in favor and six opposed. The motion carries.

VI. Updates

- a. Graduate student travel/conference funding increase for 2020-2021 (two trips/conferences to present refereed research at up to \$500 for each trip/conference) Kelleher thanked our college administration and the dean for agreeing to support graduate student travel conference funding.
- b. Doctoral admissions update
Offers were made to 16 doctoral students with full funding. One is in the EEP program but was also offered funding. All have committed to come in the fall and we're committed to funding them. We have Provost approval to hire them as assistants in fall, signed off on all the way up to Joe Glover.
- c. GRE/TOEFL/COVID-19 updates
The on-campus program has been through the fall 2020 admission cycle but the online program's deadline is July 1st. The Graduate Committee voted to allow waivers for student who were not able to take the GRE or the TOEFL. Kelleher forwarded that decision to Dr. Duncan in the Graduate School and the reply was that they have not substantively changed the requirements. He suggested instead of waiving the exams, we should request waivers on a case-by-case basis. Kropp and Kiousis worked with McFarlin to ask Duncan for a bit more leeway for the on-line students. That is still an active conversation. For right now, Graduate School policy is that we will still require the GRE and TOEFL until further notice.
- d. Qualifying exam, thesis, and dissertation orals during COVID-19
Oral defenses are being held online instead of face-to-face. The chair of the committee will host the meeting on Zoom, giving the committee the ability to control recording and to set up a breakout room where the committee can go to have private discussions. While the meeting is an open meeting, recording will not be allowed—same policy as face-to-face defenses.

VII. Other business

The next meeting (faculty meeting at 10:00 a.m.) is on a different Zoom link so members will need to back out of this meeting and click on a different link.

VIII. Adjourn

The meeting was adjourned and Kelleher thanked everyone for attending.

Submitted by Jody Hedge