

2019—2020
Graduate Committee Meeting Minutes
Wednesday, April 15, 2020
12:55 p.m., Zoom

I. Call to order (April 1 minutes already approved via email)

II. Recording Zoom meetings of master's and Ph.D. committees/defenses

A request from the CJC Faculty Senate was made in an email to Kelleher asking “that the graduate committee and the division enunciate a policy on both recording of zoom meetings and the disposition/archiving of zoom recordings, including clarifying who has access to such recordings, and who has the authority to record or not.”

A **motion** was made to establish policy that defenses for the qualifying exam, thesis, and dissertation are not to be recorded. It was seconded and passed unanimously.

In the April 1 meeting it was determined that supervisory chairs are responsible for hosting the meetings, not the students.

Kelleher took a brief moment to welcome our guests to the meeting—Dean McFarlin and Executive Associate Dean Kiousis.

III. GRE requirement for Online Master's during COVID-19

Kropp explained his concern for students applying to the distance program who have not yet taken the GRE. The deadline for Fall applications for the online master's is July 1, so many have not yet taken the test. His office is getting emails asking if the GRE will be waived during this period due to the closing of ETS testing centers and the inconvenience and cost of taking the exam online.

UF has made the SAT optional for undergraduate applicants. It was suggested the graduate program follow that lead and waive the GRE temporarily.

A **motion** was made to allow waivers to the GRE requirement for incoming master's applicants for Fall 2020, Spring 2021, and Summer 2021. The motion passed unanimously. Kelleher will check with the UF Graduate School to make sure this is allowable.

IV. Other business

Potential applicants who haven't yet taken the IELTS/TOEFL will be impacted also. It was suggested that this requirement be further discussed as we know more about the situation. Kelleher will check with the UF Graduate School on options and policy.

There was discussion about incoming international students not being able to get an I-20 Visa if fall classes are online and if they are required to be registered in traditional classroom classes. There is also concern over international students travelling to their home countries and then not being allowed back in the U.S. for the Fall semester. How will that impact their funding if they have an assistantship? Kelleher will look into these issues and what other colleges are doing.

V. Adjourn

The meeting was adjourned at 1:50.

ATTENDING: Kelleher, Calienes, Chen, DiStaso, Ferguson, Goodman, Kropp, McNealy, Ostroff, Rodgers, Hedge, Kiouisis, McFarlin.