

**Minutes**  
**Thursday, October 1, 2020, 3-3:50 p.m.**  
**Meeting of the CJC Faculty Senate**  
Via [Zoom](#)

Walsh-Childers called the meeting to order at 3:01.

Ferguson moved approval of the Sept. 17, 2020, meeting minutes; Barnett seconded. The minutes were approved unanimously.

Senators discussed how to facilitate faculty providing feedback to the dean search special advisory committee after candidate interviews are complete. Bylund reported that the committee will meet with Provost Joe Glover Wednesday, Oct. 14, after the candidates have visited. Barnett noted that she will be gathering input from journalism faculty via Qualtrics so that people can offer feedback as soon as the candidates have met with the department. Ferguson noted that any sort of written document – including the results of a Qualtrics survey – would be public information, and it could be problematic if the candidates read significant negative feedback. Departments can meet to discuss the candidates in unrecorded Zoom meetings. Because departments aren't decision-making "public bodies," these meetings would not be public, according to Frank LoMonte.

Walsh-Childers provided an update on administrator evaluations, noting that the level of participation was somewhat low, with only 44 people providing evaluations of Dean McFarlin. She will contact Courtney Moon in UF's Human Resources office to find out when the CJC faculty will receive feedback on the evaluations.

The senate considered proposed changes to the journalism department's bylaws. Ferguson moved approval; Chen seconded. Senators unanimously approved the bylaw changes, addressing revisions in the department's procedures for approving graduation with high and highest honors and providing for an associate chair appointment. Ferguson noted that the constitution revision committee may want to recommend making similar changes part of the college bylaws.

Walsh-Childers suggested that the constitution review subcommittee should add language to the CJC Constitution regarding procedures for notifying faculty about future dean search procedures, search committee meetings, etc. This step should ensure greater transparency and facilitate earlier faculty engagement with future dean searches.

Senators discussed the newly announced UF mandate to resume face-to-face classes in January. Kiouisis said the CJC's hands are tied, but department chairs are trying to determine if independent studies can be used to increase the number of face-to-face sections without subjecting faculty to teaching large face-to-face classes. Kiouisis noted that the college will offer at least as many face-to-face sections as were offered at the beginning of Spring 2020; however, these sections likely will be small, so that what would normally be a 20-student class has a face-to-face section with five students and a separate online section of 15 students. The plan, Kiouisis said, is a budgetary issue, and UF is trying to balance access, safety and budget concerns.

Kiouisis said CJC administrators do not yet have clarity on how the new plans will affect course assignments, such as whether the arrangement described above (small face-to-face section, larger online section) will count as one class or two. Senate members noted that heavier teaching loads will affect research productivity. Fisher noted that these changes are affecting graduate students' workloads as well.

Senators suggested that the Faculty Development and Welfare Committee be asked to address ways CJC can assist faculty in dealing with these issues. Christiano noted that she is a member of that committee and will take this recommendation to the committee for discussion. Fisher noted that the return to face-to-face teaching has major implications for faculty and graduate students whose children are learning from home rather than being in school classrooms. Ferguson and Roberts noted that UFF will be discussing how to respond to the plans to resume face-to-face teaching.

Sheehan said the Budget and Long-range Planning Committee will investigate the possibilities for shared governance involvement in decisions about budget cuts and furloughs. Ferguson noted that this is addressed in the CJC Constitution and that faculty committees can make recommendations but will likely not be

involved in making the decisions. Sheehan said the Budget & Long-Range Planning Committee will be available if the newly selected dean wishes to obtain faculty input.

Walsh-Childers reported that Frank Waddell, chair of the Faculty Development and Welfare Committee, said the committee is working on updating the mentoring policy handbook. Kiouis said the goal is for the Senate to review and approve this update during Fall 2020 so the full faculty can consider it on first reading during the end-of-semester Senate-called meeting. The revised policy then could be approved during the Spring 2021 term.

Sheehan reported that he, Joanna Hernandez and Keisha Reynolds had been working through the “how might we?” statements from the faculty retreats to translate them into specific actions. They will bring issues relevant to shared governance to the Senate for consideration. Sheehan requested time on the agenda at the next Senate meeting, October 15, to report on this follow-up.

Senators also discussed how to respond to Provost Glover’s contention that the dean search was open when most faculty believed it was not. Ferguson suggested that if CJC wants changes made to the process dean search committees follow, we need to ask our representatives on the UF Faculty Senate to make this request university-wide. Christiano said CJC needs to correct the provost’s misunderstandings of why faculty were not engaged in the process earlier.

Ferguson moved to adjourn; Roberts seconded. With unanimous approval, the meeting adjourned at approximately 4:20 p.m.