

**Minutes, Deans and Chairs Meeting
June 1, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:02 p.m.

National Crisis

- McFarlin said she is working on a statement to send out.
- She said she has heard that some of our online students are directly affected.
- Reynolds said that she is hearing that some employees have safety concerns about returning to campus. McFarlin discussed safety measures and solicited input.
- Spiker, McFarlin and Lowe also discussed safety of students reporting in the field and the importance of a free press.
- McFarlin and the group discussed what we can do for our students, staff and faculty at CJC. She mentioned possibly asking Sara Sidner to speak with students and student leaders who would engage with an event. McFarlin will contact Sidner, DiStaso will contact Gernice Gergoire. CJC could possibly have a series of conversations.
- The group discussed training of faculty and staff to better support students.

COVID-19 Updates

- McFarlin said the issues around return to CJC are the focus now.
- Reynolds discussed the process of returning to Weimer. She mentioned screening and testing and tools and resources to navigate through questions. She said communication is vital, especially from managers regarding steps after employees' official clearance to return. Managers are not to self-diagnose employees and shouldn't assume needs. Employees in need of confidential resources for help, or with safety questions should speak with Reynolds.

Telecommuting

- Kiouisis discussed the draft telecommuting policy.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Spiro Kiouisis, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Ted Spiker, Tom Kelleher, Marcia DiStaso, Dave Ostroff, Jeff Pole, Laurent Burman, Keisha Reynolds, Randy Wright, Margaret Gaylord

Meeting Adjourned at 3:00 p.m.

Respectfully submitted by Sarah Fitzpatrick