

**Minutes, Deans and Chairs Meeting
May 26, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Updates

- McFarlin asked leadership team for a tentative work schedule for their teams once they return to campus.
- McFarlin and Kiouisis discussed issues regarding returning to work at the College regarding ADA accommodations, health concerns and offices. She also said that visiting faculty and other partners that come to campus more than once will need to be tested for COVID-19. Reynolds is the College contact for testing.
- McFarlin asked chairs to encourage faculty to include social distancing guidelines in their syllabi.
- Reynolds discussed COVID-19 testing policies and R. Wright discussed the testing experience.
- McFarlin mentioned the number of students CJC needs to have on campus in the fall. CJC should look more closely at courses needing to meet on campus vs. online this fall. She asked Kiouisis to lead the discussion.
- Kiouisis said that CJC will have most instruction online, but that it would be helpful to have the students in town for the co-curricular activities at CJC.
- Kelleher said that the vast majority of graduate faculty are ready to teach online and the others are working on unique solutions. First time international students must take 6 credits that require some on-campus presence.
- Babanikos reported on undergraduate courses that need to meet in person. There was also discussion of access to computer labs, studios, and the Adobe Premier Suite.
- Lowe discussed co-curricular experiences. Immersion venues have determined hybrid models that could work for fall. She also mentioned that Burman pointed out the new skill sets that students are building as a result of new ways to complete work off campus.
- Burman discussed the historical bias of in-person meetings vs. remote meetings. He said that pre-COVID, there was a growing appetite for understanding how to do collaborative creative work remotely. Now this has been foisted on us, companies we work with will also be more comfortable with engaging in this format and could create new opportunities.
- Lowe said that the Media Properties and INC are working to achieve equivalent experiences with smaller numbers of students in spaces, relying in-part on alternating schedules an alternate modes.
- McFarlin and Babanikos discussed the large number of students that need access to Adobe software.

Pictures from Isolation

- Bennett requested images from isolation. He's collecting work from home pictures, testing site selfies, photos with UF mask, etc. for use for a project.

Open Discussion

- Kelleher discussed email lists in order to reach grad assistants.
- McFarlin encouraged feedback on returning to Weimer for work.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Spiro Kiouisis, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Ted Spiker, Tom Kelleher, Marcia DiStaso, Dave Ostroff, Jeff Pole, Laurent Burman, Keisha Reynolds, Randy Wright, Margaret Gaylord

Meeting Adjourned at 2:55 p.m.

Respectfully submitted by Sarah Fitzpatrick