

Minutes, College Council Meeting, February 8, 2016

- **Kiousis** called the meeting to order at 2:00 p.m.

Control Self-Assessment

- **Pole** said that some of the group may have received an email last week with a short assessment link on how you handle financial information. This email would have come from the UF internal audit team. If you received one we asked that you complete them by the 16th of this month.

Security /Safety Phase One Plan and College emergency preparedness plan

- **Wright** said the security/safety task group had a meeting with UPD. They walked around the building and received their feedback which was all positive. They plan to send out a general message to everyone later this week explaining the security/safety plan for the college and why these changes are taking place. Wright said a plan will be drafted and will then be sent out to the group to get feedback. Then a PowerPoint will be made to be presented to the departments for their feedback and then to everyone else.
- **Wright** said the University is working with select colleges to come up with colleges' specific emergency action plan and is a nine month process. Diane has asked Randy to head this up for the college. He open the floor for questions and a lengthy discussion took place about security issues in the building.

Merit Increase for In-Unit Faculty

- **Kiousis** gave a brief overview about the 2.5% merit increase that was approved for all in-unit faculty by the board of trustees. This increase would be retroactive to January 1st. The raises will be reflected in the May 18th paycheck. He mentioned some reminders that supervisors should keep in mind when making determinations for merit raises and also those who are not eligible for these raises.

New Website design preview

- **Bennett** said they have been working on the new design of the college's website. He presented the group with a preview of the new design to get some feedback. He explained the concept of this new design and what each page will showcase. He also showed the group how to navigate through the website. He received some positive feedbacks along with some good ideas that they would like to see available on the website.

Discussion (open)

- **Kiousis** announced Susan Luther will be retiring end of June.

Meeting Adjourned at 2:41 p.m.

Respectfully submitted by Zenna Brown