

**College of Journalism & Communications Faculty Senate  
Minutes of the Sept 28, 2016 meeting**

**Members attending:** Kay Tappan, Cynthia Morton Padovano, Norm Lewis, Eunice Kim, Deanna Pelfrey

**Participating by phone:** Michael Leslie

**Not Attending:** Amy Jo Coffey, Sri Kalyanaraman

**Others attending:** Diane McFarlin, Spiro Kiouisis, Zenna Brown, Randy Wright

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Pelfrey called the meeting to order at 11:50 a.m.	
Approval of minutes	<ul style="list-style-type: none"> <li>• 9-14-16 minutes were approved unanimously</li> </ul>	
Dean McFarlin – Public Interest Communication	<ul style="list-style-type: none"> <li>• McFarlin gave an update on seeking a Public Interest Communications Center. She announced Ellen Nodine’s new position with frank. STEM has been approved for three positions that will be funded by Preeminence funding.</li> </ul>	
Digital Measures	<ul style="list-style-type: none"> <li>• Kiouisis gave an update on Digital Measures. Training sessions will begin in early spring of 2017 and the program should go live around mid-March in time for faculty self-evaluations.</li> </ul>	
Update on Security and Labs	<ul style="list-style-type: none"> <li>• Wright said that labs 2050 and 2056 were fully operational as of the first day of class. He said multiple training sessions were held along with a few one-on-one training sessions. While there were some printing problems the first week, Wright has received positive feedback and the team will be addressing printing concerns by adding another cue station in both labs and pre-paid printing for certain classes. Wright added that two central power towers will be added to the labs to make it easier for students to plug in their laptops. Lewis shared that several adjuncts complained about printing challenges; Wright was not aware of these challenges but would address them. Pelfrey suggested emailing the Department Chairs about reaching out to their adjuncts regarding printing in these two labs. She encouraged the Senate to share any feedback regarding these labs.</li> <li>• Wright gave an update on security within the building. He explained the ground floor has two doors with swipe access and that the doors are locked from 6:00 p.m. to 8:00 a.m., Monday thru Friday, and locked all day on the weekends. He has not received any comments or complaints about security.</li> </ul>	

Committee Chairs	<ul style="list-style-type: none"><li>• Pelfrey reminded the Senate that the names of the college committee chairs need to be resolved as soon as feasible.</li></ul>	
Agenda Priorities	<ul style="list-style-type: none"><li>• Pelfrey reviewed the list of possible agenda priorities for the 2016-2017 Faculty Senate compiled from a variety of sources. The Senate discussed each item and decided what will be addressed. Pelfrey will make a final list and distribute it to the members.</li></ul>	

The meeting was adjourned at 1:00 p.m.  
Respectfully submitted by Zenna Brown