

**College of Journalism & Communications Faculty Senate
Minutes of the Nov. 16, 2016 meeting**

Members attending: Kay Tappan, Cynthia Morton Padovano, Norm Lewis, Eunice Kim, Amy Jo Coffey and Deanna Pelfrey

Absent: Michael Leslie, Sri Kalyanaraman

Others attending: Spiro Kiouisis, Zenna Brown, Randy Bennett

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Pelfrey called the meeting to order at 11:50 a.m.	
Approval of minutes	<ul style="list-style-type: none"> • 10-19-16 minutes were approved unanimously 	
Kalyanaraman update on parking and security	<ul style="list-style-type: none"> • Pelfrey gave the update on parking on behalf of Kalyanaraman. Pelfrey said that Kalyanaraman spoke with Clay Calvert about parking issues and the UF Senate suggested that we have a representative from our college be on the parking committee. Kalyanaraman asked Frank Waddell from the Journalism Department, and he has volunteered to be on that committee. • Pelfrey discussed security issues with the Senate. She said there have been doors that are being propped open after hours that should not be. It was suggested that students may be doing this and that perhaps a notice never went out to the students to inform them about the new security measures that have been put in place. Kiouisis suggested that if a notice has not gone out that one should go out to them. Pelfrey will follow up with Randy Wright to see if this was done. 	
Kay Tappan update on College Constitution	<ul style="list-style-type: none"> • Tappan said she will review the constitution for needed updates and will makes suggestions and provide them to the Senate at a January meeting. She also handed out a document to help the Senate find the College's constitution on our website because she found it very difficult to locate. 	
Faculty Welfare Development	<ul style="list-style-type: none"> • Pelfrey handed out an update from the Faculty Welfare and Development committee on behalf of Michael Leslie. The Senate reviewed it and Pelfrey suggested that mentoring should be added to their list of agenda items. 	
Randy Bennett CJC Strategic Plan/ 2020 Task Force / Branding	<ul style="list-style-type: none"> • Bennett gave an update on CJC Strategic Plan. He said that a group is working on CJC Branding. Bennett and the Senate had a long discussion about Strategic Planning and when this plan will be put into place. Kiouisis said they would like to have something in play soon as this is the accreditation self-study year. 	

Other business	<ul style="list-style-type: none">• Pelfrey received a suggestion about holding two all faculty meetings instead of one. After a lot of discussion among the Senate members, Kiouisis suggested that the Faculty Senate Chair should reach out to the departments allow some time during their department meetings for an update from their Faculty Senate representative.	
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The meeting was adjourned at 12:56 p.m.
Respectfully submitted by Zenna Brown