

**Minutes from Curriculum and Teaching Committee Meeting
Wednesday, March 11, 2020 at 3:00 pm
INC Conference Room**

Those present: James Babanikos (chair), Roxanne Coche, Nicki Dankers, Robyn Goodman, David Ostroff, Ted Spiker, Houston Wells, Kasey Windels

Not able to attend: Marcia DiStaso, Pat Ford, Mindy McAdams

Babanikos started by making a few announcements from this month's ACUA meeting:

- Green Dot Program – In order to combat campus violence, colleges and departments are encouraged to partner with Green dot to schedule their one-hour overview for faculty and staff. Keisha Reynolds is coordinating that for our College.
- This year, senior registration appointments have been separated into two groups: those with 105+ hours, who will be able to register first, and those with 90+ hours who will register next. In the future we hope to assign registration appointments based on hours to degree and not total hours
- The process of moving grade change forms from a paper-based to electronic format is still a priority and in the works!

This was a quick meeting because of the Coronavirus concerns and the fact that an email went out by the dean a couple of hours earlier that faculty were instructed to transition all their classes from residential to online. So, the chairs and faculty had more pressing issues to immediately deal with.

The discussion (that was started in the last meeting) on how to address diversity, cultural awareness and internationalization as part of the core curriculum of each department was thus put on hold. However, the Chairs of Advertising, Journalism and Telecommunication handed out a document of how their departments plan to tackle the issue, and we'll discuss these recommendations next time. The Department of Public Relations will also prepare a document to share by the end of the week.

There was an update on the discussion that was started in last month's meeting about how to change the Minor in Mass Communication, and give students more choice on what courses they can take. Eight new classes were added (JOU3109C: Multimedia Writing, MMC3703: Sports Media and society, MMC4200: Law of Mass Communication, MMC3260: Communications on the Internet, MMC3630: Social Media and society, MMC4302 World Communications Systems; RTV3411: Race, Gender Class and the Media; VIC3001: Sight, Sound and Motion).

Meeting was adjourned at 3:30.

- Minutes respectfully submitted by James Babanikos