

2019—2020

## Graduate Committee Meeting Minutes

Thursday, 11/21/19

1:55 p.m., Weimer 2008

**I. Call to order**

Kelleher called the meeting to order at 1:55 p.m.

**II. Approval of Minutes**

A **motion** to approve the minutes from the 10-31-19 meeting was made by Rodgers, seconded by Babanikos, and passed unanimously.

**III. Proposed edits to three-article dissertation option**

There are two amendments to the document.

**Added:** Per UF Editorial Office guidelines for *Articles as Part of a Thesis or Dissertation*: “The thesis or dissertation must be organized into a unified whole and treated as one entire study. The Graduate School stresses the fact that the thesis or dissertation is the primary objective and publication [of component articles] is the secondary objective.” All formatting must follow UF Editorial Office guidelines.

Ferguson moved to accept the addition, Goodman seconded, passed unanimously.

**Added:** Committee-approved exceptions may be made to allow students to have another individual provide reliability checks through double screening (in case of systematic reviews) or double coding (in case of content or thematic analysis).

Ferguson moved to accept the addition, Goodman seconded, passed unanimously.

The next step is to present the changes to the Graduate Faculty at the December 5<sup>th</sup> meeting.

**IV. Course proposals (6936s proposed for conversion to permanent courses)**

Kelleher presented a list of courses pending Academic Approval.

Comm, Tech and Society

Experiments in Comm Research (updated syllabus requested)

Grant Writing

Documentary and Social Change

Content Marketing (turned out this one was already approved last year)

Race, Sports and Culture (joined with undergrad, no need for a permanent #)

Systematic Review Methods

Science and Health Policy

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The list will be presented at the Dec. 5<sup>th</sup> Graduate Faculty meeting for approval. Those approved will be entered in the Academic Approval System to continue the process to have a permanent course number.

**V. Graduate faculty appointments for lecturers (for Pro Master's)**

To forward lecturers to the Graduate School for approval as Graduate Faculty, a 2/3 majority of the graduate faculty will be required, as well as a nomination letter and CV. Kelleher will send out a ballot for the vote.

The wording in the nomination should include the rationale for why they, as lecturers, should be allowed to serve on supervisory committees for master's projects.

**VI. Task force to review master's tracks/requirements**

The task force has not had an opportunity to meet due to conflicting schedules. They will attempt to meet in early spring.

The charge will be for two things—to review the course offerings and to review the required courses for individual tracks. This discussion will include determining if we will continue as a three-track degree—research/theory thesis (with multiple areas of specialization), pro master's projects, distance courses—or if we want to incorporate all the individual tracks into just one research/theory track, in addition to the pro master's and distance program.

**VII. Adjourn**

Kelleher adjourned the meeting at 2:35.

Attending: Kelleher, Babanikos, Chen, Ferguson, Goodman, Ostroff, Rodgers, and Hedge.