

Technology Committee Meeting Agenda

September 18, 9:15 AM

Weimer 3215A

- I. Review committee charge
- II. Select Chair
- III. Old/new business
- IV. Potential upgrades to PC lab 3028, et al
- V. Adjourn

Technology Committee

a. Mission

- i. Promote effective use and distribution of technology resources to support and enhance the mission of the College.
- ii. Make recommendations to the administration regarding computer software and hardware purchases, installations and upgrades by and for faculty, for use in computer labs in Weimer Hall, and for graduate student assistants. The software and hardware concerned are related to teaching, research, and service.
- iii. Solicit suggestions from faculty and students regarding software and hardware purchases, installations, and upgrades.
- iv. Provide a communication channel between ITS (Information Technology Services) and the faculty.
- v. Develop and recommend policies regarding all of the above

Minutes
Technology Committee
September 18, 2018

Attending: Cynthia Barnett, Ann Christiano, Jon Morris, Houston Wells

The committee convened at 9:20.

The charge of the Technology Committee per the CJC Constitution was reviewed.

Committee nominated and approved Houston Wells as chair for 2018-19.

Old business: The Windows-based computers in 3024 were upgraded last academic year along with large-format printers in 3024 (and 3028.) Houston will informally poll the instructors who use that space to confirm that the new PCs are sufficient for their needs.

New business: Working with TAG, we will make recommendations for upgrading the computers in 3028 pending feedback from instructors using 3024.

Per Jon Morris: classrooms maintained by the University (as opposed to CJC) are not well-maintained. Teleconferencing (Skype, Zoom, etc.) is an essential part of many classes, and there is a need for improved teleconferencing hardware/software. Room 3032 needs upgrades in this regard.

Houston Wells reported that TAG had spoken last year about migrating the teleconferencing hardware from 2066 (now offices for new faculty) into 3032. He will check with Rob Carr on the status of this.

Jon Morris asked about the Jerry Davis funds. He will follow up on that question with the Dean's Office.

Houston Wells reported that there have been some hard drive failures in the iMac lab 3324 in the INC. These are being systematically replaced over the course of the next several weeks by TAG.

Cynthia Barnett asked about instructor/student access to underwater camera housings and drones. Houston Wells noted that there are some GoPro cameras that may be available with underwater capability. He also noted that the legal limits on drone flight make on-campus work prohibitive.

Ann Christiano suggested holding a workshop on drone use and other tech topics for interested faculty. This was expanded to include other teaching tools including Canvas "hacks", bringing in guest speakers remotely, using social platforms, and in-class interactives.

Cynthia Barnett will speak to Ted Spiker about his use of technology in the live classroom, Ann Christiano will present on social platforms. Ann will follow up with Spiro Kiouisis on the potential for a “lunch and learn” workshop in late October.

Houston Wells suggested informal communication pending October 24 workshop, with another formal meeting of the Technology Committee in early November.

Meeting adjourned at 10:00.