

Minutes  
Technology Committee  
11/17/17

Attending: Houston Wells, Brian Krieger, Jon Kaplan (by phone), Ann Christiano, Rob Carr

Convened at 9:17

Committee nominated and approved Houston Wells as chair for 2017-18.

Minutes from 9/27/17 meeting reviewed and approved.

Review of Recommendations from 2016-2017 Committee Annual Report.

Review of our tasks in light of the college constitution—we have representation from each department except Advertising, which they have requested given other faculty commitments.

TAG reports:

- 2066 becoming offices, 3032 technology getting updated and renovated
- Conference phones to be added to locking conference rooms in AHA!
- Adapters for screens in AHA! are available in the dean's office, as are clickers

CJC laptop requirements were reviewed, and a new recommendation will be presented to each department at faculty meeting. The Tech Committee recommendation is to tie laptop requirement to those listed by Adobe software as recommended for editing in Premiere Pro software. This is the benchmark for the required course VIC 3001 Sight Sound and Motion, and the committee agrees that this should be sufficient for other undergraduate laptop computing tasks.

Once approved (or amended) by the departments, Houston Wells will submit for approval and posting.

Jon Kaplan suggested adding to the technology requirement that each student purchase monitor calibration hardware and software. Jon will create a paragraph describing the benefits of this for distribution to the departments.

Meeting adjourned 9:55

