

**College of Journalism & Communications Faculty Senate  
Minutes of the November 2, 2017 meeting**

**Members attending:** Mary Ann Ferguson, Eunice Kim, Norm Lewis, Kay Tappan, and Wayne Wanta

**Members not attending:** Carla Fisher (on leave), Michael Leslie, Churchill Roberts

**Others attending:** Spiro Kiouisis, Bridget Grogan, Dave Carlson

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Tappan called the meeting to order at 12:50 p.m.	
Approval of minutes	<ul style="list-style-type: none"> <li>• Minutes from the October 5, 2017 meeting were unanimously approved.</li> </ul>	
Future of the Budget and Long Range Planning Committee	<ul style="list-style-type: none"> <li>• The Faculty Senate reviewed the duties of the Budget and Long Range Planning Committee in the College Bylaws.</li> <li>• A discussion occurred around the Budget and Long Range Planning Committee: its future, whether to disband it, whether to centralize its functions to the Faculty Senate.</li> <li>• It was decided that it was best to keep this committee in the event that it is needed in the future; however, the Faculty Senate will draft Bylaws language that allows for the committee to be on inactive status, to be decided on a year-to-year basis by the Faculty Senate.</li> <li>• Carlson pointed out that there is also an issue with gathering committees at the beginning of the fall semester. This issue could be resolved by electing chairs by the end of the spring for the following academic year.</li> </ul>	The Faculty Senate will work together to codify these decisions in the CJC Bylaws
Accreditation and Searches (Spiro Kiouisis)	<ul style="list-style-type: none"> <li>• The accreditation report is in its final stages with the graphic designer. It will be sent off on November 14.</li> <li>• January 28 – 31, faculty should be in their offices for the accreditation site visit.</li> <li>• PR, ADV, and TEL all chose an assistant professor for their “draft pick.” JOU chose a lecturer. Those searches are under way. The “Uber Committee” is focusing on the six lecturer positions and have drafted an ad.</li> <li>• For the two remaining assistant professor positions, the chairs have met and given feedback to Kiouisis and McFarlin.</li> <li>• Of the remaining two internal lecturer positions, one has been appointed and the other will soon be appointed.</li> <li>• On the subject of accreditation, Tappan noted that it is important that committees submit agendas and minutes to be posted. Ferguson suggested some sort of “mini training” for committees on this process. It was agreed this would be a task for the Faculty Development and Welfare Committee.</li> </ul>	
Tenure and Promotion Workshop	<ul style="list-style-type: none"> <li>• Kiouisis solicited Grogan’s help to organize a tenure and promotion workshop.</li> <li>• It was agreed that the Faculty Development and Welfare Committee should have some input on this workshop.</li> </ul>	Tappan will communicate that Grogan will help

	<ul style="list-style-type: none"> <li>• Ideally the Faculty Welfare and Development Committee will take this on for the year.</li> </ul>	support the FDWC in this task.
Other business	<ul style="list-style-type: none"> <li>• Tappan mentioned that several faculty members have communicated with her about deficiencies in Weimer signage.</li> <li>• A discussion ensued about necessary updates and additions.</li> </ul>	Kiouis will follow up with Tappan on the process and contact person for this.

The meeting was adjourned at 1:40 p.m.  
Respectfully submitted by Kay Tappan