

**College of Journalism & Communications Faculty Senate
Minutes of the October 5, 2017 meeting**

Members attending: Mary Ann Ferguson, Eunice Kim, Norm Lewis, Michael Leslie, Churchill Roberts, Kay Tappan, and Wayne Wanta

Members not attending: Carla Fisher (on leave)

Others attending: Zenna Brown, Spiro Kiouisis, Diane McFarlin, Houston Wells

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Tappan called the meeting to order at 12:50 p.m.	
Approval of minutes	<ul style="list-style-type: none"> • Minutes from the Sept. 7, 2017 meeting were unanimously approved. 	
Technology Committee (Houston Wells)	<ul style="list-style-type: none"> • A faculty member expressed concerns over the transition from Turn-It-In to Vericite. The Technology Committee will get additional information on this transition. • The College-run labs in the atrium (3024 and 3028) are in need of new blinds and other minor cosmetic updates. This is something the Technology Committee can address in conjunction with TAG. • The Technology Committee will work this year to examine the current College laptop requirement (as well as the requirements of each department) to ensure that it is consistent, standardized and up-to-date. It was decided that a standardized, College-wide requirement would be ideal, and then each department should be consulted on additional, department-specific requirements. Ideally this update will be ready for the next catalogue copy. Wells will check with Mike Weigold on that deadline. 	
New positions search and Director of Inclusion position (Diane McFarlin)	<ul style="list-style-type: none"> • McFarlin explained that there are 15 positions total; three positions are being withheld. One of these is for a rotating professional. The other two were internal lecturer positions that could be filled quickly as per the Provost's stipulations. • Of the remaining 12 positions, each department got to choose either a lecturer or assistant professor line. • Three lecturer positions will be held aside to round out any areas of deficiency after hires have been made. • The five remaining positions will be filled by the "Uber" search committee. • The University did not provide additional funds for administrative support around these positions so discretionary funds will be a bit tighter for the time being. • The Director of Inclusion position is now Assistant Dean of Inclusion. • Central HR helped with the search process, and the updated position has just been posted. It is hoped a selection will be made by the end of this year, and the hire will start in spring. 	

	<ul style="list-style-type: none"> The primary role this person will play is to help establish a culture of inclusion through knowledge of best practices. 	
Accreditation (Spiro Kiouisis)	<ul style="list-style-type: none"> Kiouisis clarified that the Uber committee is more a vetting committee. The candidates will go through traditional departmental procedures/search committees for hiring. The accreditation deadline was October 4. There was a lot of good feedback. 	
Agenda Priorities for the Year	<ul style="list-style-type: none"> One suggested priority was to focus on research, perhaps in the form of providing support to junior faculty. The workshop on T&P a couple of years ago was helpful. It was suggested we invite newly promoted faculty to get their perspective. It was suggested we also invite someone from the University T&P Committee to get their perspective: what they look for at that level. It was agreed that we should explore streamlining College committees. There was discussion around deciding on committee chairs at the end of spring for the following year. As far as streamlining service, there was a discussion about not getting rid of certain functions, but rather centralizing these tasks. The argument against this is that Faculty Senate should maintain a “bigger picture” function. It was agreed there should be a discussion about the function of the Teaching and Curriculum Committee. There is a faculty component to this committee and an administrative component, and there should be discussion about the role and bounds of each. The Teacher of the Year Award process needs some discussion and might be in need of an update in the Bylaws. Another issue is very low faculty participation in awards applications and other opportunities. 	<p>Invite the Chair of the Faculty Development and Welfare Committee to a meeting to discuss this workshop.</p> <p>Invite the BLRP Committee to have a discussion about duties/service</p> <p>Invite the Chair of the Teaching and Curriculum Committee for a discussion</p> <p>Faculty Senators should solicit feedback from their respective department members on low awards applications</p>

The meeting was adjourned at 1:40 p.m.
Respectfully submitted by Kay Tappan