

**College of Journalism & Communications Faculty Senate
Minutes of the 22 October 2015 meeting**

Members attending: Jon Morris, Kay Tappan, Sri Kalyanaraman, Michael Leslie, Deanna Pelfrey, Mindy McAdams, Cynthia Morton Padovano

Not Attending: Amy Jo Coffey (schedule conflict)

Others attending: Diane McFarlin and Spiro Kiouisis

Agenda Item	Discussion and/or action taken	Follow-up
Call to order	Pelfrey called the meeting to order at 2:55 p.m.	
Approval of minutes	<ul style="list-style-type: none"> 10/08/15 minutes approved unanimously 	Post to CJC website
CJC Vision and Opportunities	<ul style="list-style-type: none"> Dean McFarlin shared thoughts about important items for the Faculty Senate to consider this year. Faculty Senators were provided an opportunity to ask questions and offer comments. 	
Faculty Opportunities: Awards Calendar update	<ul style="list-style-type: none"> Kiouisis followed-up on Pelfrey's request for an awards calendar of due dates. Kiouisis shared with Deans and Chairs to get their feedback. Kiouisis said we will then finalize it and circulate it once more, then have it posted to the website and updated annually. 	A final version of the calendar will be completed and circulated.
Faculty Service Award	<ul style="list-style-type: none"> Pelfrey noted the Faculty Welfare Committee will meet and provide comments about the Faculty Service Award draft at a future Faculty Senate meeting. 	Faculty Welfare Committee to discuss and report
Electronic Voting Process	<ul style="list-style-type: none"> Pelfrey indicated that Sri Kalyanaraman agreed to lead the effort to develop guidelines/procedures for electronic voting. He will report at a future meeting. 	Review electronic voting procedures for full faculty consideration
Agenda Priorities Review	<ul style="list-style-type: none"> The Faculty Senators reviewed the list of agenda priorities for the year and agreed to focus accordingly. 	Items will be on future CJC Faculty Senate meeting agendas.
Faculty Senate Called Meeting – Fall 2015	<ul style="list-style-type: none"> Pelfrey indicated that she discussed date options with the Dean and it was agreed to have the meeting on 12/10/15. Both the Graduate Faculty meeting and the Dean's meeting will be held the same date with lunch served at 12:00 noon. 	Agenda to be prepared.
Next Meeting	Thursday, 05 November 2015, 2:50 p.m., INC Conference Room	

The meeting was adjourned at 3:50 p.m.

Respectfully submitted by Deanna Pelfrey